

## **BOLSOVER LOCAL STRATEGIC PARTNERSHIP**

### **EXECUTIVE SUPPORT GROUP**

Minutes of a meeting of the Bolsover Local Strategic Partnership *Executive Support Group* held on Thursday, 5<sup>th</sup> June, 2008, at 9.30 a.m., Committee Room No. 1, Sherwood Lodge, Bolsover.

#### **PRESENT**

Councillor E. Watts	-	Bolsover District Council (Chair)
Mr. D. Bond	-	Education & Training Action Group
Ms. C. A. Walker	-	Derbyshire County Council
Councillor K. Reid	-	Parish/Town Councils
Ms. T. Glover	-	Cultural Forum
Mrs. J. A. Derricott	-	Health & Wellbeing Action Group
Miss D. M. Row	-	Education & Training Action Group
Ms. L. Wallace	-	Community Voluntary Partners
Ms. J. M. Wilkinson	-	Community Voluntary Partners
Councillor B. Murray-Carr	-	Bolsover Community Safety Partnership
Mrs. L. Khella	-	Partnership Team
Mr. W. Lumley	-	Bolsover District Council
Mrs. P. A. Brown	-	Partnership Team
Ms. J. Cooper	-	Health & Wellbeing Action Group

#### **Councillor E. Watts in the Chair**

#### **ESG15/08 APOLOGIES**

Apologies for absence were received on behalf of:

Mr. T. Trafford	-	Housing & Environment Action Group
Councillor A. Western	-	Education & Training Action Group
Insp. I. Palfreyman	-	Bolsover Community Safety Partnership
Mr. J. Sherwood	-	Housing & Environment Action Group
Mrs. M. Chambers	-	Derbyshire County PCT (Chair)
Mrs. J. Hodsdon	-	Partnership Team

#### **ESG16/08 MINUTES OF THE EXECUTIVE SUPPORT GROUP MEETING HELD ON 24<sup>TH</sup> APRIL, 2008**

**AGREED** that the Minutes of the meeting held on 24<sup>th</sup> April, 2008, be accepted as a true and correct record.

**ESG17/08    MATTERS ARISING**

LSP Forward Planning – Feedback from Action Groups

*Cultural Forum*

Ms. Glover provided an update on the activities of the Cultural Forum.

Ms. Glover queried representation onto the Cultural Forum of the LAA Block and the possibility of establishing Cultural Forums in other Local Strategic Partnerships throughout the County. Mrs. Brown advised that she was due to attend a meeting of the Derbyshire Local Strategic Partnership Co-ordinators during the afternoon of 5<sup>th</sup> June, and advised that she would raise this matter on her behalf.

*Education and Training Action Group*

Mr. Bond reported that the Childrens Partnership and Bolsover Wide Forum had organised an event on 6<sup>th</sup> May which had been well represented from various organisations throughout the District. A Prevention and Early Intervention Conference was scheduled to take place in September. The Chair queried why meetings were to be held at Duckmanton. Mr. Bond explained that this was due to the offer of a venue.

*Bolsover Community Safety Partnership*

Councillor Murray-Carr advised that the Bolsover Community Safety Partnership had reviewed the structure and agreed not to amend the draft structure. A copy of a “Forward Planning” report was circulated for information.

The Partnership had identified a major gap in legislation relative to the Alcohol Harm Reduction Strategy – the gap being the link into the Primary Care Trust/National Health Service and the lack of delivery at grass root level.

*Health and Wellbeing Action Group*

Mrs. Derricott reported that work had been undertaken on the Health Improvement Plan, which linked in with priorities contained within the Bolsover Sustainable Community Strategy and those identified following the visit of the National Support Team.

NICE had provided two further reports for consultation. It was intended to establish a small working group to enable more indepth discussion to take place.

Mrs. Chambers/Mrs. Derricott had recently attended a meeting of Community Voluntary Partners which had provided an opportunity to

introduce consultation on "Equitable Access". Health and Wellbeing had identified transportation to local health care provision as a problem. The deadline for consultation responses was 13<sup>th</sup> June, 2008. The first draft would be available at the end of July. A meeting of all health providers was in the process of being organised for the end of July.

Mr. Lumley queried whether it would be possible to link the Health Improvement Plan and Alcohol. Councillor Murray-Carr raised his concern with regard to the lack of accessibility to Accident and Emergency statistical information. Bolsover was the worst district in the East Midlands for alcohol related problems.

#### *Parish Council Liaison*

Councillor Reid reported that the Parish Council Liaison had discussed the draft structure and there was a strong feeling that the Housing and Environment Group should split as these were considered to be large enough issues to be considered separately. Debate had also taken place regarding post 16 education and which Action Group this would link into. Mrs. Chambers and Mrs. Derricott had presented information on the work of the Health and Wellbeing Action Group which had been well received.

Mrs. Brown advised that in complete contrast, the Housing and Environment Action Group had discussed the draft structure at a recent meeting and agreed not to separate and to also consider including the Transport Group to join them.

#### *Employment and Enterprise Action Group*

In the absence of Action Group representation, Mrs. Brown reported that discussion had taken place regarding 0-19 education and the fact that this should fall under the remit of the District Partnership Group, whereas post 19 education remain the responsibility of the Employment and Enterprise Action Group. It was imperative that appropriate linkages were made between these two Groups.

Discussion had taken place in relation to membership whereupon it had been agreed that there should be appropriate representation from the National Apprentice Service and the Colleges.

Mrs. Brown requested assurance that the Local Strategic Partnership's Education element would be addressed by the District Partnership Group. Mr. Bond agreed this would be addressed.

Mrs. Khella advised that in order to formalise the links between the two Groups, it was suggested that the representative be Ms. K. Cramp, Derbyshire Education Business Partnership. Mr. Bond suggested that

a letter be sent to Ms. S. Jones, Chair of the District Partnership Group, to formalise the approach.

*Joint Transport Group*

Mrs. Brown reported that the draft structure had not yet been discussed by the Joint Transport Group.

Mrs. Khella mentioned that the Housing and Environment Action Group recognised that there might be opportunities to work together with the Joint Transport Group on occasions and Officers would be invited to attend meetings as appropriate.

Mr. Lumley requested that a report be submitted to the *Executive Support Group* and *Board* detailing the advantages/disadvantages of the proposed structure.

**AGREED that a report be submitted for consideration to a future meeting of the *Executive Support Group* and *Board* detailing the advantages/disadvantages of the proposed structure.**

**ESG18/08 LOCAL AREA AGREEMENT**

Mrs. Walker reported that the Local Area Agreement had been formally submitted to Government Office for the East Midlands on 30<sup>th</sup> May, 2008, and would be sent to the Department for Communities and Local Government on 6<sup>th</sup> June, 2008. Discussions in relation to governance arrangements were still taking place, e.g. Sustainable Communities, Cultural Forum.

Councillor Murray-Carr queried when the targets would be available. Ms. Walker advised that the targets were at County level – any local targets would need to be agreed through the Safer Communities Board. Mr. Lumley suggested discussing this further at the next meeting of the Safer Communities Board which was scheduled to take place on 11<sup>th</sup> June, 2008.

Ms. Glover referred to the Derbyshire Community Strategy and queried whether it was still intended to include Chapters from District Council's. Mrs. Brown advised that this would be discussed at the Derbyshire Local Strategic Partnership Co-ordinators meeting during the afternoon of 5<sup>th</sup> June, 2008.

Mr. Lumley raised caution with targets, as although it was acknowledged that the Priority 35 targets had now been agreed, some of the target dates had been deferred until 2009 and there were

significant targets which were not considered to be SMART. It should be noted that the Audit Commission had not been present during target setting.

**AGREED that the comments be noted.**

**ESG19/08 PERFORMANCE MANAGEMENT**

Nothing further to report.

**ESG20/08 NEIGHBOURHOOD RENEWAL FUND**

2007/08 Final Spend Position

Mrs. Khella circulated, and briefly, explained the report.

Following Quarter 4 monitoring, it had been identified that there would be an underspend of £144,500 which equated to approximately 7% of the 2007/08 allocation. The Local Area Agreement had confirmed that the Partnership would be able to carryover any underspend. It was suggested that the carryover of funding be utilised to further build the capacity of the Local Strategic Partnership.

**AGREED that (1) the report and final project spend figures for 2007/08 be noted,**

**(2) the recommendations relating to variances between project approval and audited project spend for 2007/08 be approved as per the attached schedule,**

**(3) the NRF underspend from 2007/08 be utilised to further build the capacity of the Local Strategic Partnership and that consideration of the use of the NRF carry forward take place at a future meeting of the *Executive Support Group*.**

**ESG21/08 WORKING NEIGHBOURHOODS FUND**

Mrs. Khella briefly explained that the launch of the Working Neighbourhoods Funding was currently being planned to take place on Friday, 11<sup>th</sup> July, 2008, at the Van Dyk Hotel, Clowne.

**AGREED that the comments be noted.**

**ESG22/08 LOCAL DEVELOPMENT FRAMEWORK**

Nothing to report.

**ESG23/08**    **ANY OTHER BUSINESS**

Mrs. Khella reported on the priorities of the new ERDF Programme. Discussions were currently ongoing in relation to governance arrangements for the management of the funding.

It was suggested that Ms. S. Coleman be invited to the next meeting of the *Executive Support Group* to provide an update. The Local Strategic Partnership would be asked to nominate a representative onto the Local Management Group.

**AGREED**    **that (1) Ms. S. Coleman be invited to provide an update at the next meeting of the *Executive Support Group*, and**

**(2) nomination of a representative onto the Local Management Group be deferred until the next meeting of the *Executive Support Group*.**

Councillor Murray-Carr queried the Green Travel Plan at Brook Park. Ms. Walker to make enquiries at Derbyshire County Council.

**ESG24/08**    **DATE OF NEXT MEETING**

Thursday, 10<sup>th</sup> July, 2008, at 9.30 a.m., Committee Room No. 1, Sherwood Lodge, Bolsover

The meeting concluded at 10.18 a.m.

Ms. Glover submitted her apologies for the next meeting.